

General Guidelines for SLAB Trainings -2021

(1) Following programmes are proposed to be conducted on-line

a) Medical Testing Laboratories:

- 1) ISO 15189: 2012 for Sample Collection Centres (01 day)
- 2) ISO 15190: 2020- Medical Laboratories requirements for safety (Biochemistry and Microbiology) (01 day)

b) Certification Bodies:

- 1) Webinar on SLS 1672- COVID-19 Safety Management system requirements (04 hrs)
- 2) Webinar on ISO 21001: 2018- Educational Organizations- Management System for Educational Organizations- Requirements with guidance for use (01 day)
- 3) Webinar on Organic agriculture (02 days)

c) GHG Validation/Verification Bodies

- 1) Training on ISO/IEC 17029: 2019 and ISO 14065: 2020 (03-04 days)
- 2) Training on VERRA requirements (01-02 days)

(2) Following programmes are proposed to be conducted physically

a) Medical Testing Laboratories:

- 1) Implementation of ISO 15189: 2012 for Biochemistry Laboratories (01 day)
- 2) Implementation of ISO 15189: 2012 for Haematology Laboratories (01 day)
- 3) Implementation of ISO 15189: 2012 for Microbiology Laboratories (01 day)
- 4) Training on Internal Auditing of Medical Testing Laboratory Management Systems –ISO 15189:2012 (02 days)

b) Certification Bodies:

- 1) Industry awareness on Personnel Certification ISO/IEC 17024 (01 day)

c) GHG Validation/Verification Bodies

- 1) Assessor training on ISO/IEC 17029 and ISO 14065 (05 days)

General Guidelines for SLAB Online Trainings 2021

1. Training Coordination

For more details, please contact training coordinator or refer SLAB web site (www.slab.lk)

2. Contact Details

Dr. Niranjan Kannangara
Assistant Director (Accreditation)
Tel: 0112689157 Ext: 207, 772209242
niranjanslab@gmail.com

3. Eligibility Requirements

All participants are required to fulfil minimum eligibility requirements as given in the training schedule.

4. Registration & Fees

All interested participants are requested to pay the training fee and register for each programme through links that will be provided for each programme. All participants are required to provide their personal information, a copy of national identity card or valid identify card (driving license or passport), passport size photograph and name to be appeared in the certificate.

Registrations will not be accepted after closing date. Cancellation of programme will be announced on the closing date with new dates.

Registrations are accepted on first come first serve basis and registrations are not accepted without payments.

Fees

Training fee shall be paid before registration and upload evidence for payment at the registration. Bank details as follows;

Name of Bank -Bank of Ceylon
Account Number: 3000203
Account Name: Sri Lanka Accreditation Board,
Branch -Kollupitiya 2nd Branch.
Payment description: Name of participant and name of the programme
Cheques shall be addressed to “Sri Lanka Accreditation Board”

5. Facilities required from participants

Individual computer (laptop/desktop/ mobile phone) with continuous internet connection. Audio and Video devices (inbuilt to computers) or suitable devices to facilitate clear audio and video modes. SLAB is not responsible for interruptions/loss of connectivity from the participants end.

Participants are required to create Gmail account for the participation for this programme and be ready to use google documents /forms and sharing documents through google drive.

A copy of relevant standard shall be available. If available, cost of standard will be deducted from the training fee.

6. Language

All course materials will be provided in English and explanations will also be done mainly in English and clarifications in Sinhala will also be provided as and when required.

7. Certificate for participation

An e-certificate will be issued to all participants. A photograph of participant will be endorsed into the certificate.

8. General terms & conditions

Interested participants are required to register and settle training fee at least two days before the raining programme

Training programme link shall not be shared with others.

Participants shall participate continuously and be ready to switch on camera as and when requested by the resource person.

Photos submitted at the registration and participant images will be crosschecked before issuing certificates

Programme coordinator will monitor participants and their active participation throughout the programme.

All participants are required to complete group activities with individual contribution and share group work with resource person and training coordinator. Therefore, all participants are required to be prepared for the programme with suitable environment where there are no disturbances.

Participants are requested to familiar with Zoom online platform before the training programmes.

(Please visit: <https://zoom.us>, <https://www.youtube.com/watch?v=fGbpwZNW3oI> & <https://www.youtube.com/watch?v=hIkCmbvAHQQ>)

Participants are required to be ready for continuous assessment at any time during the programme

Participants are instructed to confirm to copyright rules and not authorized to share training materials with others.

SLAB will not provide copies of other ISO standards except for the main standard referred during the training as decided. Training materials will contain comprehensive information on standard requirements.