



SLAB Online Training Schedule July -December -2021

Please be noted that the Training fee shall be paid before registration: Bank -BOC, Account Number:3000203, Account Name: Sri Lanka Accreditation Board, Branch -Kollupitiya 2nd Branch. Payment description: Name of participant and name of the programme. (Upload evidence for payment)

Please read instructions for more information

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
July	05 & 06	Development of Inspection Bodies/Inspection Units for Accreditation as per ISO /IEC 17020:2012 Maximum – 40 participants	ISO/IEC 17020:2012	LKR 12000/=	Basic understanding on ISO/IEC 17020 standard requirements and experience in working in inspection agency or regulatory /enforcement agency	Pre training survey on participants and the related inspection activities Interpretation of ISO/IEC 17020:2012 and relevant International requirements (ILAC P15) in relation to areas identified from pre-survey Introduction of suitable models for establishment of inspection bodies Guidance to develop inspection criteria Identification of required documents and outline	Closing date :2021-06-30 Registration link https://docs.google.com/forms/d/1F3-VHRYvs0Q0Tc7mQFvqrMfiZycQXiAz-nIFhhJFmM/edit

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
July	21 & 22	<p>Introduction to Accreditation of Inspection Bodies as per ISO/IEC 17020:2012 and role of regulators</p> <p>Maximum – 50 participants</p>	ISO/IEC 17020:2012	LKR 12000/=	There is no specific eligibility requirements. However, experience in conducting inspections/ working regulatory bodies / inspection bodies would be advantage to understand standard and accreditation requirements	<p>Introduction to Inspection Body Accreditation, Accreditation Process and International recognition for inspection reports</p> <p>Role of regulators and how inspection bodies facilitate enforcement of regulations</p> <p>Interpretation of ISO/IEC 17020 requirements</p> <p>Different models for the establishment of different type of inspection bodies</p>	<p>Closing date :2021-07-10</p> <p>Registration link will be notified later</p>

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
August	10, 11 & 12	Development of Quality Management System of Proficiency Testing Providers as per ISO/IEC 17043:2010 and extension of ISO/IEC 17025 quality system to cover both ISO/IEC 17025 & ISO/IEC 17043 Maximum – 40 participants	ISO/IEC 17043:2010 and ISO 13528:2015	LKR 18 000/=	Basic understanding on ISO/IEC 17043:2010 and statistical analysis Laboratory Managers/ Quality Managers/ Technical Managers, Consultants	Pre-course survey of participants and their fields Interpretation of requirements of ISO/IEC 17043 Identification of additional procedures for laboratories to extend scope to become as PT provider Pre course assignment and group and individual assignments on development of manual and procedures and supporting documents	Closing date :2021-08-01 Registration link will be notified later

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
September	15 & 16	Internal Auditing of Inspection Bodies as per ISO/IEC 17020:2012 Maximum – 40 participants	ISO/IEC 17020:2012	LKR 12000/=	Basic awareness on ISO/IEC 17020:2012	<p>Overview of ISO/IEC 17020:2012 and ILAC P15</p> <p>Introduction of internal auditing</p> <p>Types of auditing</p> <p>Auditing techniques and tools</p> <p>Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings</p> <p>Root cause analysis, corrective actions and follow actions</p> <p>Pre course assignment and group and individual assignments</p> <p>Online role play to provide experience in conducting internal audits</p>	<p>Closing date: 2021-09-08</p> <p>Registration link will be notified later</p>

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
October	12,13 & 14	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025 Maximum – 50 participants	ISO/IEC 17025:2017 An original copy (electronic) of the standard will be provided to each participant	LKR 20 000/=	Basic awareness on ISO/IEC 17025 & Experience in working in an accredited or any other related testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing Types of auditing Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Pre course assignment and group and individual assignments Online role play to provide experience in conducting internal audits	Closing date :2021-10-01 Registration link will be notified later

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
November	10 & 11	<p>Introduction to Risk-based approach and Business Continuity management approach for Inspection bodies and benefits for regulators</p> <p>Maximum – 50 participants</p>	ISO/IEC 17020, ISO 31000, ISO 22301	LKR 20 000/=	Managers/ Quality Managers/Technical Managers, Consultants, Internal Auditors of inspection bodies and officers from regulators	<p>An overview of ISO /IEC 17020 and requirements related to risk-based approach</p> <p>An overview of ISO 31000 and ISO 22301</p> <p>Integration of Risk Management with Inspection Bodies Quality Management Systems</p> <p>Possible application of Business Continuity Management to Inspection and how regulators consider risk-based approach to implement regulations</p> <p>Development of procedures and Risk registers</p> <p>Management of actions to risk and opportunities</p>	<p>Closing date :2021-11-01</p> <p>Registration link will be notified later</p>

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
December	7 & 8	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017 Maximum – 50 participants	ISO/IEC 17025:2017 An original copy (electronic) of the standard and a dummy quality manual with selected procedures will be provided to each participant	LKR 15 000/=	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements Pre course assignment and group and individual assignments on development of manual and procedures and supporting documents	Closing date :2021-12-01 Registration link will be notified later