



TRAINING PROGRAMME SCHEDULE – 2023

NOTE: Training fee shall be paid before registration Except Assessor Trainings (Upload the deposit slip as evidence)
 Bank –BOC, Account Number:3000203, Account Name: Sri Lanka Accreditation Board, Branch –Kollupitiya 2nd Branch.
 Payment description: Name of participant, Selected programme and date
 Please read instructions for more information: Assessor Trainings will be conducted as classroom programmes

SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Jan	23-27	Assessor Training as per ISO/IEC 17025:2017 –General requirements for the competence of testing and calibration laboratories As a classroom programme at SLAB Training Hall Maximum – 20 participants	ISO/IEC 17025:2017	LKR 75000/=	B.Sc. degree with four (04) years of work experience in a technical field (testing/Calibration laboratory) and two of which shall be in the assigned field of testing/Calibration	ISO/IEC 17025:2017 requirements Pre-course assignment Exercises, Case studies & Discussions Method Verification and Validation Measurement Uncertainty/Metrological Traceability Development of Documentation for Laboratory Quality Management	Registration Closed

						SLAB accreditation process Role Play Examination (3 hours)	
Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Feb	1,2,3 Rescheduled to 6,7,8 Feb	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025 Physical Maximum – 50 participants	ISO/IEC 17025:2017	LKR 30000/=	Basic awareness on ISO/IEC 17025 & Experience in working in an accredited or any other related testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing, Types of auditing, Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Pre course assignment and group and individual assignments Online role play to provide	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLSebQz8OP64tlcCOvNpTiG0ZsSrxxdJBYHCfu9X85BwENTaB5g/viewform?usp=sf_link Closing Date: 2023.01.31

						experience in conducting internal audits	
Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Mar	9 & 10	Introduction to Laboratory Quality Management Systems as per ISO/IEC 17025:2017 Online Maximum – 50 participants	ISO/IEC 17025:2017	LKR 16 000/=	Basic understanding of activities related to testing/calibration laboratories	Introduction to Laboratory Accreditation, Accreditation Process and International recognition for laboratory test reports Detail interpretation on requirements of ISO/IEC 17025:2017 Guidelines for orientation of laboratories to get accreditation	Registration Link : https://docs.google.com/forms/d/e/1FAIpQLSd4b5WzEgnfUGixvM2bjnsY6FMGinEYrRWZiuDSPNlw9T6rw/viewform?usp=sf_link Closing Date: 2023.03.03

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Mar	21,22	Development of Quality Management System of Research & Development Laboratories as per OECD and SLAB accreditation requirements Online Maximum – 40 participants	OECD GLP requirements and SLAB accreditation requirements An example quality Manual with selected procedures will be provided to each participant	Free of Charge.	University Lectures /Students involve in research Management of R & D institutions Managers of R & D Laboratories Researchers Officers from funding agencies	University Lectures /Students involve in research Management of R & Institutions Managers of R & D Laboratories Researchers Officers from funding agencies	Registration Link : https://docs.google.com/forms/d/e/1FAIpQLSc02CQnstViLb1FY0AhETHMIVI0Zj3GFe6uHF4HBRJu6AmOjA/viewform?usp=sf_link Closing Date: 2022.03.17

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Mar	27 to 31	Assessor Training as per ISO/IEC 17020:2012 – requirements for the operation of various types of bodies performing inspection As a classroom programme at SLAB Training Hall Maximum – 20 participants	ISO/IEC 17020:2012	LKR 75000/=	B.Sc. degree with four (04) years of work experience in a technical field (inspection activities/ regulatory functions) and two of which shall be in the assigned field of Inspection.	ISO/IEC 17020:2012 requirements Pre-course assignment Exercises, Case studies & Discussions Development of management system documentation of Inspection Bodies SLAB accreditation process Role Play Examination (3 hours)	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLSfmfP66-rLmmgw2W0U2OXeGLFr8Pyr63ywimgaXLtgfVJVGvA/viewform?usp=sf_link Closing Date: 2023.02.28 Selected participants will be informed

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per	Eligibility requirements	Main contents	Registration link and closing date
May	2,3	General Awareness training on ISO/IEC 17043:2010 for Proficiency Testing Providers Online Maximum – 40 participants	ISO/IEC 17043:2010	LKR 16000/=	Basic Understanding on ISO/IEC 17025 or ISO 15189	Overview of ISO/IEC17043: 2010 Basic Statistical analysis of PT ILC	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLScq4A3XmNQTOEUnloeGTec3wRkRkA4mdjg1Kv2yI7ZQQnqvbQ/viewform?usp=sf_link Closing Date: 2023.04.27

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per	Eligibility requirements	Main contents	Registration link and closing date
May	18 & 19	Development of Inspection Bodies/Inspection Units for Accreditation as per ISO /IEC 17020:2012 Physical Maximum – 40 participants	ISO/IEC 17020:2012	LKR 20000/=	Basic understanding on ISO/IEC 17020 standard requirements and experience in working in inspection agency or regulatory /enforcement agency	Pre training survey on participants and the related inspection activities Interpretation of ISO/IEC 17020:2012 and relevant international requirements (ILAC P15) in relation to areas identified from pre-survey Introduction of suitable models for establishment of inspection bodies Guidance to develop inspection criteria Identification of required documents and outline	Registration Link; https://docs.google.com/forms/d/e/1FAIpQLSfaoFmucpBU7Hufv9R9pzVAT0c8hdElpid3u1BLH-wi2aatxQ/viewform?usp=sf_link Closing Date: 2023.05.11

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
June	1,2	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017 Physical Maximum-40 participants	ISO/IEC 17025:2017 A dummy quality manual with selected procedures will be provided to each participant	LKR 20000/=	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements Pre course assignment and group and individual assignments on development of manual and procedures and supporting documents	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLSeAAEuPu4VOog4bBQI0zKWrcOfM9kFbES3IX4DCiqJNB4XaA/viewform?usp=sf_link Closing Date: 2023.05.26

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Sep	7 & 8	Internal Auditing of Inspection Bodies as per ISO/IEC 17020:2012 Physical Maximum – 50 participants	ISO/IEC 17020:2012	LKR 20000/=	Basic awareness on ISO/IEC 17020:2012	Overview of ISO/IEC 17020:2012 and ILAC P15 Introduction of internal auditing Types of auditing Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Pre course assignment and group and individual assignments Online role play to provide experience in conducting internal audits	Registration Link; https://docs.google.com/forms/d/e/1FAIpQLSeZHTpQMrnP6222vrjQFd6EZfMYs8ho2j3kZsewZ4V4RXWrSw/viewform?usp=sf_link Closing Date; 2023.09.01

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Sep	18 to 22	Assessor Training as per ISO/IEC 17025:2017 –General requirements for the competence of testing and calibration laboratories As a classroom programme at SLAB Training Hall Maximum – 20 participants	ISO/IEC 17025:2017	LKR 75000/=	B.Sc. degree with four (04) years of work experience in a technical field (testing/Calibration laboratory) and two of which shall be in the assigned field of testing/Calibration four (04) years of work experience in a technical field (testing/Calibration laboratory) and two of which shall be in the assigned field of testing/Calibration	ISO/IEC 17025:2017 requirements Pre–course assignment Exercises, Case studies & Discussions Method Verification and Validation Measurement Uncertainty/Metrological Traceability Development of Documentation for Laboratory Quality Management SLAB accreditation process Role Play Examination (3 hours)	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLScphknUnPfXr5iAUBWulpvtvdPjwEffHJbFyHX-wjCk9xUwFA/viewform?usp=sf_link Closing Date: 2023.07.31 Selected participants will be informed

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Oct	2,3	General Awareness training on ISO/IEC 17043:2010 for Proficiency Testing Providers Online Maximum – 50 participants	ISO/IEC 17043:2010	LKR 16000/=	Basic Understanding on ISO/IEC 17025 or ISO 15189	Overview of ISO/IEC17043: 2010 Basic Statistical analysis of PT ILC	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLSd1_zsvjnXleFbBQ20uIXUMzJX_3ybKweaadTID70dmfTJ9_A/viewform?usp=sf_link Closing Date: 2023.09.26

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Oct	11,12 & 13	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025 Physical Maximum – 50 participants	ISO/IEC 17025:2017	LKR 30000/=	Basic awareness on ISO/IEC 17025 & Experience in working in an accredited or any other related testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing, Types of auditing, Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Pre course assignment and group and individual assignments Online role play to provide experience in conducting internal audits	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLSfnMo8y2dB3Fzw2ISSVsBhaRQ6WXVKj6I_ve2w2hh6rOdHfsA/viewform?usp=sf_link Closing Date: 2023.10.05
Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date

Nov	16 & 17	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017 Physical Maximum-40 participants	ISO/IEC 17025:2017 A dummy quality manual with selected procedures will be provided to each participant	LKR 20000	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements Pre course assignment and group and individual assignments on development of manual and procedures and supporting documents	Registration Link: https://docs.google.com/forms/d/e/1FAIpQLSflhXYzEk6w2_jhQAmC4oXk3hn_t2_UrX0hcAcKE9FsQ2QjEg/viewform?usp=sf_link Closing Date: 2023.11.09
Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date

Dec	6,7,8	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025 Physical Maximum – 40 participants	ISO/IEC 17025:2017	LKR 30000 / = (With a copy of ISO/IEC 17025 standard)	Basic awareness on ISO/IEC 17025 & Experience in working in an accredited or any other related testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing, Types of auditing, Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Pre course assignment and group and individual assignments Online role play to provide experience in conducting internal audits	Registration link; https://docs.google.com/forms/d/e/1FAIpQLSc-NRSN-MiyxhWUe94r08LE5L9qftxyXDj4XOSPgoJV5fu12A/viewform?usp=sf_link Closing Date: 2023.11.30
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Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Will be informed		General awareness on ISO 17034:2016 for Reference Materials Producers, Testing & Calibration Laboratories	ISO 17034:2016			Will be provided	
Will be informed		Assessor Training as per ISO 17034:2016 –Requirements for the competence of reference material producers	ISO 17034:2016			Will be provided	