



## ACCREDITATION SCHEME FOR CALIBRATION LABORATORIES

### FEE STRUCTURE

#### Part 1 - Local Calibration Laboratories

##### **1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. Processing of the application will start only after effecting the application fee by the Calibration Laboratory.

Mechanical up to 2 subgroups	LKR 60 000
For each additional subgroup under the field of Mechanical	LKR 10 000
Application Fee for each other Fields (Electro-technical, Thermal, Fluid flow, Optical, Radiological, Machine performance, Acoustic)	LKR 60 000

##### **2. Application fee for scope extension/new field of accreditation:**

Scope extension within the accredited field of Calibration	LKR 15 000
Scope extension for New field of Accreditation	LKR 60 000

##### **3. Assessor man day charges:**

Assessor man day charge is applicable for Pre-assessment, initial assessment, surveillance Assessment, Re Assessment, Witness Assessment, Unannounced assessment and Follow up/Verification Assessment.

Assessor Man day charge	LKR 12 000
-------------------------	------------

(Please see Note 01)

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

(Please see Note 02)

SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT			
Title: Fee Structure – Accreditation of Calibration Laboratories		Doc No: CL-RG (P) -01	
Issue No: 11	Date of Issue: 2022-12-30	Rev No: 00	Date of Rev:
			Page: 01 of 04

#### **4. Annual Accreditation fee:**

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

<b>Number of items calibrated per year</b>	<b>Below 300</b>	<b>Between 301 &amp; 799</b>	<b>Between 800 &amp; 2000</b>	<b>Above 2000</b>
Up to 06 calibration methods per field of calibrations	LKR 80 000	LKR 92000	LKR 115 000	LKR 175000
Each calibration method above 06 in the same field of calibrations	LKR 1 000	LKR 1250	LKR1750	LKR 2250

#### **5. Certificate of Accreditation:**

A Calibration Laboratory will be issued with one certificate of accreditation.

Each additional copy will be charged

LKR 6000

#### **6. Local Calibration Laboratories with Foreign Accreditation**

If the assessment is conducted in Calibration Laboratory operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

#### **NOTES**

##### **Note 01**

A sum calculated as 40% of the total assessor man-day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 12 000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges.

##### **Note 02**

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor/expert will be charged.
- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.
- If the travelling on the assessment day and the travel time is between 03-06 hrs, additional fee of 0.5 man day per assessor will be charged.
- If the travelling on the assessment day and the travel time is more than 06 hrs, additional

<b>SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT</b>				
<b>Title:</b> Fee Structure – Accreditation of Calibration Laboratories			<b>Doc No:</b> CL-RG (P) -01	
<b>Issue No:</b> 11	<b>Date of Issue:</b> 2022-12-30	<b>Rev No:</b> 00	<b>Date of Rev:</b>	<b>Page:</b> 02 of 04

fee of 01 man day per assessor will be charged.

**Note 03**

All fees are subjected to applicable Taxes.

**Part II - Foreign Calibration Laboratories**

**1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. Processing of the application will start only after effecting the application fee by the Calibration Laboratory

Mechanical up to 2 subgroups	USD 500
For each additional subgroup under the field of Mechanical	USD 100
Application Fee for each other Fields (Electro-technical, Thermal, Fluid flow, Optical, Radiological, Machine performance)	USD 600

(Please see Note 04)

**2. Application fee for scope extension/new field of accreditation:**

Scope extension within the accredited field of Calibration	USD 150
Scope extension for new field of Accreditation	USD 500

(Please see Note 04)

**3. Assessor man day charges:**

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Laboratories operate in SAARC countries	USD 275
Laboratories operate in other countries	USD 500

(Please see Note 04 & 05)

**4. Annual Accreditation fee:**

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

Number of items calibrated per year	Below 300	Between 301 to 799	Between 800 and 2000	Above 2000
Up to 06 calibration methods per field of calibrations	USD 800	USD 920	USD 1150	USD 1750

<b>SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT</b>				
Title: Fee Structure – Accreditation of Calibration Laboratories				Doc No: CL-RG (P) -01
Issue No: 11	Date of Issue: 2022-12-30	Rev No: 00	Date of Rev:	Page: 03 of 04

Each calibration method above 06 in the same field of calibrations	USD 10	USD 12.5	USD 17.50	USD 22.50
--	--------	----------	-----------	-----------

(Please see Note 04)

**5. Certificate of Accreditation:**

A Calibration Laboratory will be issued with one certificate of accreditation.

Each additional copy will be charged USD 60

(Please see Note 04)

**NOTES**

**Note 04**

Fee will have to be paid in USD.

**Note 05**

To conduct an assessment pertaining to activities of a calibration laboratory outside the country- please refer section 3

Assessor man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total assessor man day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be added

**Note 06**

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Calibration Laboratory.

**Note 07**

All fees are subjected to applicable Taxes.