



**ACCREDITATION SCHEME FOR CERTIFICATION BODIES**  
**FEE STRUCTURE - CERTIFICATION BODIES OF SYSTEMS**

**Part 1 - Local Certification Bodies of Systems**

**1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. The application fee is calculated based on the Main scheme with highest number of scope sectors and based on additional schemes, if any.

a) Main scheme, up to 10 Scope Sectors;	
Application fee	LKR 60 000
Each additional scope, above 10 sectors	LKR 10 000
b) Additional Scheme, up to 10 Scope Sectors	
Application fee	LKR 50 000
Each additional scope, above 10 sectors	LKR 10 000
Renewal fee for each scheme	LKR 60 000
Each Critical Location	LKR 50 000

**2. Application fee for scope extension/new scheme/new critical location:**

Scope extension within each accredited scheme	LKR 15 000
New scheme- Please refer Sec. 1- b)	
Extension to each Critical Location	LKR 50 000

**3. Assessor man day charges:**

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Assessor man day charge	LKR 20 000
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(Please see Note 01)

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

(Please see note 02)

<b>SRI LANKA ACCREDITATION BOARD FOR CONFORMITY ASSESSMENT</b>				
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#### **4. Annual Accreditation fee:**

An annual fee to be paid from the date of accreditation based on the number of certified clients covered by the scope of accreditation granted during the previous year under each certification scheme as detailed below.

Number of certified clients	Main scheme	Each additional scheme
Up to 1 <sup>st</sup> 50 certified clients	LKR 175 000	LKR 120 000
More than 50 certified clients	LKR 2 000 per certified client	LKR 2 000 per certified client

Each Critical Location

LKR 60 000

#### **5. Certificate of Accreditation:**

A Certification Body will be issued with one certificate of accreditation.

Each additional copy will be charged

LKR 6 000

#### **6. Local Certification Bodies with Foreign Accreditation:**

If the assessment is conducted in a certification body operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

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#### **NOTES**

##### **Note 01**

A sum calculated as 40% of the total assessor man day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 12 000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges.

##### **Note 03**

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor/expert will be charged.
- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.
- If the travelling on the assessment day and the travel time is between 03-06 hrs, additional fee of 0.5 man day per assessor will be charged.
- If the travelling on the assessment day and the travel time is more than 06 hrs, additional fee of 01 man day per assessor will be charged.

##### **Note 04**

All fees are subjected to applicable Taxes.

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## Part II - Foreign Certification Bodies of Systems

### **1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. The application fee is calculated based on the Main scheme with highest number of scope sectors and based on additional schemes, if any.

a) Main scheme, up to 10 Scope Sectors;	
Application fee	USD 600
Each additional scope, above 10 sectors	USD 100
b) Additional Scheme, up to 10 Scope Sectors	
Application fee	USD 500
Each additional scope, above 10 sectors	USD 100
Renewal fee for each scheme	USD 600
Each Critical Location	USD 500
(Please see Note 04)	

### **2. Application fee for scope extension/new scheme/new critical location:**

Scope extension within each accredited scheme	USD 150
New scheme- Please refer Sec. 1- b)	
Extension to each Critical Location	USD 500
(Please see Note 04)	

### **3. Assessor man day charges:**

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Certification Bodies operate in SAARC countries	USD 275
Certification Bodies operate in other countries	USD 500

(Please see Note 04 & 05)

### **4. Annual Accreditation fee:**

An annual fee to be paid from the date of accreditation based on the number of certified clients covered by the scope of accreditation granted during the previous year under each certification scheme as detailed below.

Number of certified clients	Main scheme	Each additional scheme
Up to 1 <sup>st</sup> 50 certified clients	USD 1750	USD 1200
More than 50 certified clients	USD 20 per certified client	USD 20 per certified client

Each Critical Location USD 600

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(Please see Note 04)

**5. Certificate of Accreditation:**

A Certification Body will be issued with one certificate of accreditation.  
Each additional copy will be charged

USD 60

(Please see Note 04)

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**Note 04**

Fee will have to be paid in USD.

**Note 05**

To conduct an assessment pertaining to activities of a system certification body outside the country - please refer section 3

Assessor man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total assessor man day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be added

**Note 06**

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Certification Body.

**Note 07**

All fees are subjected to applicable Taxes.

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