



ACCREDITATION SCHEME FOR GOOD LABORATORY PRACTICE

FEE STRUCTURE

Part 1 - Local Laboratories

1. Application fee for first accreditation and renewal of accreditation:

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. Processing of the application will start only after effecting the application fee by the laboratory

Application fee for the first two fields of studies	LKR 60 000
Each Additional field of study	LKR 10 000

2. Application fee for scope extension:

Scope extension for each field of study	LKR 15 000
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3. Assessor man day charges:

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Assessor man day charge	LKR 12 000
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(Please see Note 01)

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

(Please see note 02)

4. Annual accreditation fee:

An annual accreditation Fee to be paid from the date of accreditation granted based on the number of study fields covered by the scope of accreditation granted the previous year as detailed below.

Annual fee for maintaining accreditation status up to two study fields	LKR100 000
Annual fee for each additional study field	LKR 10 000

5. Certificate of Accreditation :

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A Laboratory will be issued with one certificate of accreditation
Each additional copy will be charged

LKR 6 000

6. Local Laboratories with Foreign accreditation

If the assessment is conducted in Laboratory operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

NOTES

Note 01

A sum calculated as 40% of the total assessor man-day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 12 000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges..

Note 02

Local Assessments

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor/expert will be charged.
- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.
- If the travelling on the assessment day and the travel time is between 03-06 hrs, additional fee of 0.5 man day per assessor will be charged.
- If the travelling on the assessment day and the travel time is more than 06 hrs, additional fee of 01 man day per assessor will be charged.

Note 03

All fees are subjected to applicable Taxes.

Part II - Foreign Laboratories

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1. Application fee for first accreditation and renewal of accreditation :

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. Processing of the application will start only after effecting the application fee by the laboratory.

Application fee for the first two fields of studies USD 500

Each Additional field of study USD 100

(Please see Note 04)

2. Application fee for scope extension:

Scope extension for each field of study USD 150

(Please see Note 04)

3. Assessor man day charges:

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Laboratories operate in SAARC countries USD 275

Laboratories operate in other countries USD 500

(Please see Note 05)

4. Annual accreditation fee:

An annual accreditation Fee to be paid from the date of accreditation granted based on the number of study fields covered by the scope of accreditation granted the previous year as detailed below.

Annual fee for maintaining accreditation status up to two study fields USD 1000

Annual fee for each additional study field USD 100

(Please see Note 04)

5. Certificate of Accreditation :

A Laboratory will be issued with one certificate of accreditation

Each additional copy will be charged USD 60

(Please see Note 04)

NOTES

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Note 04

Fee will have to be paid in USD.

Note 05

To conduct an assessment pertaining to activities of a Good Laboratory Practice outside the country-please refer section 3

Assessor man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total assessor man day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be added

Note 06

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Laboratory.

Note 07

All fees are subjected to applicable Taxes.