



ACCREDITATION SCHEME FOR INSPECTION BODIES

FEE STRUCTURE

Part 1 - Local Inspection Bodies

1. Application fee for first accreditation and renewal of accreditation:

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable.

Processing of the application will start only after effecting the application fee by the Inspection Body

Application fee up to first two fields of Inspection under each category of inspection	LKR 60 000
Each Additional field of Inspection under each category of inspection	LKR 25 000
For the first 10 sites/location/branches	LKR 50 000
For any additional five sites/location/branches	LKR 20 000

2. Application fee for scope extension/new field of accreditation:

Scope extension within the accredited field of Inspection under each inspection category	LKR 25 000
For the first 10 sites/location/branches	LKR 50 000
For any additional five sites/location/branches	LKR 20 000

New Inspection Category (Please refer No 01 above)

3. Assessor man day charges:

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Assessor man day charge	LKR 12 000
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(Please see Note 01)

Transportation and lodging expenses of assessment team will be either charged separately or the client has the option to arrange as per the assessment plan.

(Please see note 02)

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4. Annual Accreditation fee:

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

Annual Accreditation fee formulae for each field is; **Annual Fee = Section A + Section B**

No of Inspection methods	Section A			Section B		
	Main location of Inspection Body			Number of additional locations of Inspection Body and annual fee per location		
	Number of Inspection reports per year			Number of locations		
	0- 1000	1001-3000	3001 <	1 -50	51-100	Above 100
1-5	100 000	120 000	150 000	5 000	6 000	7 000
6 -10	105 000	140 000	175 000	6 000	6 000	8 000
11 – 15	115 000	160 000	200 000	7 000	8 000	11 000
Above 15	140 000	180 000	230 000	8 000	10 000	12 000

5. Certificate of Accreditation:

An Inspection Body will be issued with one certificate of accreditation.

Each additional copy will be charged

LKR 6 000

6. Local Inspection Bodies with Foreign Accreditation

If the assessment is conducted in an Inspection Body operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

NOTES

Note 01

A sum calculated as 40% of the total assessor man-day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 12 000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges.

Note 02

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor/expert will be charged.

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- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.
- If the travelling on the assessment day and the travel time is between 03-06 hrs, additional fee of 0.5 man day per assessor will be charged.
- If the travelling on the assessment day and the travel time is more than 06 hrs, additional fee of 01 man day per assessor will be charged.

Note 03

All fees are subjected to applicable Taxes.

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Part II - Foreign Inspection Bodies

1. Application fee for first accreditation and renewal of accreditation:

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable.

(Processing of the application will start only after effecting the application fee by the Inspection Body)

Application fee up to first two fields of Inspection under each category of inspection USD 500
Each Additional field of Inspection under each category of inspection USD 250

(Please see Note 04)

3. Application fee for scope extension/new field of accreditation:

Scope extension within the accredited field of Inspection under each inspection category USD 250

New Inspection Category (Please refer No 01 above)

(Please see Note 04)

3. Assessor man day charges:

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Inspection Bodies operate in SAARC countries USD 275
Inspection Bodies operate in other countries USD 500

(Please see Note 04 & 05)

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4. Annual Accreditation fee:

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

Annual Accreditation fee formulae for each field is; **Annual Fee = Section A + Section B**

No of Inspection methods	Section A			Section B		
	Main location of Inspection Body			Number of additional locations of Inspection Body and annual fee per location		
	Number of Inspection reports per year			Number of locations		
	0- 1000	1001-3000	3001 <	1 -50	51-100	Above 100
1-5	USD 1000	USD 1200	USD 1500	USD 50	USD 60	USD 70
6 -10	USD 1050	USD 1400	USD 1750	USD 60	USD 60	USD 80
11 – 15	USD 1150	USD 1600	USD 2000	USD 70	USD 80	USD 110
Above 15	USD 1400	USD 1800	USD 2300	USD 80	USD 100	USD 120

(Please see Note 04)

5. Certificate of Accreditation:

An Inspection Body will be issued with one certificate of accreditation.

Each additional copy will be charged

USD 60

(Please see Note 04)

NOTES

Note 04

Fee will have to be paid in USD.

Note 05

To conduct an assessment pertaining to activities of an inspection body outside the country-please refer section 3

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Assessor man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total assessor man day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be added

Note 06

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Inspection body.

Note 07

All fees are subjected to applicable Taxes.

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