



ACCREDITATION SCHEME FOR PROFICIENCY TESTING PROVIDERS

FEES STRUCTURE

Part 1 - Local Proficiency Testing Providers

1. Application fee for first accreditation and renewal of accreditation:

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable. Processing of the application will start only after effecting the application fee by the Proficiency Testing Provider.

Up to five Proficiency Testing Schemes* in a specified area of testing, measurement, calibration or inspection.

Application fee	LKR 60 000
Each additional PT Scheme within a specified area	LKR 10 000

**Proficiency Testing Scheme: Proficiency Testing designed and operated in one or more rounds for a specified area of Testing, measurement, calibration or inspection
If PT Provider operates five schemes (chemical testing of water, food, cement, rubber and fertilizer), application fee is LKR 60000 and for six schemes LKR 70 000
If PT Provider operates five or less PT Schemes in Chemical and Biological areas, Application fee is LKR 120 000*

2. Application fee for scope extension/new specified area:

Scope Extension, for each additional PT Scheme Within an accredited specified area	LKR 15 000
Scope Extension, for new specified area	LKR 60 000

3. Assessor man day charges:

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

Assessor Man day charge	LKR 12 000
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(Please see Note 01)

Transportation and lodging expenses of assessment team, will be either charged separately or the client has the option to arrange as per the assessment plan.

(Please see note 02)

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4. Annual Accreditation Fee:

An annual fee to be paid for each specified area from the date of accreditation granted based on the number of PT Schemes and PT rounds conducted during the previous year as detailed below.

Number of PT Rounds per year in a specified area	1 -10	11 -20	Above 20
Up to 5 Proficiency Testing Schemes (as given in the accreditation schedule)	LKR 90 000	LKR 110 000	LKR 170 000
Each additional Proficiency Testing Scheme	LKR 6 000	LKR 12 000	LKR 25 000

5. Certificate of Accreditation:

A Proficiency Testing Provider will be issued with one certificate of accreditation.

Each additional copy will be charged

LKR 6 000

6. Local PT Provider with Foreign Accreditation

If the assessment is conducted in Proficiency Testing Provider operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

NOTES

Note 01

A sum calculated as 40% of the total assessor man-day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of LKR 12 000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges.

Note 02

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is between 03-06 hrs, additional fee for 01 man day per assessor/expert will be charged.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.

- If the travelling on the assessment day and the travel time is between 03-06 hrs, additional fee of 0.5 man day per assessor will be charged.

- If the travelling on the assessment day and the travel time is more than 06 hrs, additional fee of 01 man day per assessor will be charged.

Note 04

All fees are subjected to applicable Taxes.

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Part II - Foreign Proficiency Testing Providers

1. Application fee for first accreditation and renewal of accreditation:

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable.

Processing of the application will start only after effecting the application fee by the Proficiency Testing Provider.

Up to five Proficiency Testing Schemes* in a specified area of testing, measurement, calibration or inspection.

Application fee	USD 500
Each additional PT Scheme within a specified area	USD 100

(Please see Note 04)

**Proficiency Testing Scheme: Proficiency Testing designed and operated in one or more rounds for a specified area of Testing, measurement, calibration or inspection
If PT Provider operates five schemes (chemical testing of water, food, cement, rubber and fertilizer), application fee is USD 600 and for six schemes USD 700
If PT Provider operates five or less PT Schemes in Chemical and Biological areas, Application fee is USD 1200*

2. Application fee for scope extension/new specified area:

Scope Extension, for each additional PT Scheme Within an accredited specified area	USD 150
Scope Extension, for new specified area	USD 500

(Please see Note 04)

3. Assessor man day charges:

Assessor man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up or Verification Assessment.

PT Provider operates in SAARC countries	USD 275
PT Provider operates in other countries	USD 500

(Please see Note 04 & 05)

4. Annual Accreditation Fee:

An annual fee to be paid for each specified area from the date of accreditation granted based on the number of PT Schemes and PT rounds conducted during the previous year as detailed below.

Number of PT Rounds per year in a specified area	1 -10	11 -20	Above 20
Up to 5 Proficiency Testing Schemes (as given in the accreditation schedule)	USD 900	USD 1100	USD 1700
Each additional Proficiency Testing Scheme	USD 60	USD 120	USD 250

(Please see Note 04)

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5. Certificate of Accreditation:

A Proficiency Testing Provider will be issued with one certificate of accreditation.

Each additional copy will be charged

USD 60

(Please see Note 04)

NOTES

Note 04

Fee will have to be paid in USD.

Note 05

To conduct an assessment pertaining to activities of Proficiency Testing Provider outside the country- please refer section 3

Assessor man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total assessor man day charge (assessor man day charge multiplied by the number of assessors) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be added

Note 03

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Proficiency Testing Provider.

Note 04

All fees are subjected to applicable Taxes.

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