



# TRAINING PROGRAMME SCHEDULE – 2024

NOTE: Training fee shall be paid before registration Except Assessor Trainings (Upload the deposit slip as evidence)  
 Bank –BOC, Account Number:3000203, Account Name: Sri Lanka Accreditation Board, Branch –Kollupitiya 2nd  
 Branch.Payment description: Name of participant, Selected programme and date  
 Please read instructions for more information.

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Jan	29,30	Development of quality management system of Inspection Bodies/Inspection Units for Accreditation as per ISO/IEC 17020:2012  Maximum number of participants : 30	ISO/IEC 17020:2012	LKR 20000/=	Basic understanding on ISO/IEC 17020 standard requirements and experience in working in inspection agency or regulatory/enforcement agency	Pre training survey on participants and the related inspection activities Interpretation of ISO/IEC 17020:2012 and relevant international requirements (ILAC P15) in relation to areas identified from pre- survey Introduction of suitable models for	<b>Registration Link;</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLSfaoFmucpBU7HuFv9R9pzVAT0c8hdElpi3u1BLH-wi2aatxQ/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSfaoFmucpBU7HuFv9R9pzVAT0c8hdElpi3u1BLH-wi2aatxQ/viewform?usp=sharing</a>  <b>Closing date :</b> <b>2024.01.22</b>

						establishment of inspection bodies Guidance to develop inspection criteria  Identification of required documents and outline	
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## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
February	19,20,21	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025:2017  <b>Maximum number of participants :30</b>	ISO/IEC 17025:2017	LKR 30000/=	Basic awareness on ISO/IEC 17025 & Experience in working in an accredited or any other related testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing, Types of auditing, Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions group and individual assignments	<b>Registration Link:</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLScpTXRYpW_tC9_o2_VvunA0mLwxvWTvpMGokQ7zCmVSntjY2w/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLScpTXRYpW_tC9_o2_VvunA0mLwxvWTvpMGokQ7zCmVSntjY2w/viewform?usp=sharing</a>  <b>Closing Date:</b> 2024-02-06

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standards	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Feb	27	Workshop on GMO Testing & Bio Banking based on ISO 20387:2018	ISO 20387:2018	Free of charge	Research staff, lecturers, laboratory managers, technical staff who are having awareness of genetics, GMO testing, bio banking, hands on experience.	Requirements of GMO testing facilities and ISO 20387:2018. Accreditation requirements as per SLAB accreditation process.	<p>Registration Link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSfzfucxFd6IESZSeQJ4vISUWzUKQIRWYNDYrxgeII01-qTALA/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSfzfucxFd6IESZSeQJ4vISUWzUKQIRWYNDYrxgeII01-qTALA/viewform?usp=sharing</a></p> <p>Closing Date: 2023-02-20</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
March	6,7	Transition training on ISO/IEC 17043  Maximum number of participants : 30	ISO/IEC 17043:2023	Free of charge for SLAB Assessors	Basic Understanding on ISO/IEC 17025 or ISO 15189	Overview of ISO/IEC 17043: 2023 and new additions. Changes to ISO/IEC 17043:2010 & 2023 version	<b>Registration Link:</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLSdcnWdEbnTJAVr41NDVsAijbysjZSjdS4iPLNEzRIYXoKNK9w/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSdcnWdEbnTJAVr41NDVsAijbysjZSjdS4iPLNEzRIYXoKNK9w/viewform?usp=sharing</a>  <b>Closing date:</b> 2024-02-29

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
April	25 , 26	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017  Maximum number of participants :30	ISO/IEC 17025:2017 <b>A dummy quality manual with selected procedures will be provided to each participant</b>	LKR 20000/=	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements of ISO /IEC 17025:2017. Group and individual assignments on development of manual and procedures and supporting documents	Registration link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSe8BbjGuyxgwES0iFnuVj5EclqWxdYgBGV_G6O_CpYE28r5vPQ/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSe8BbjGuyxgwES0iFnuVj5EclqWxdYgBGV_G6O_CpYE28r5vPQ/viewform?usp=sharing</a>  Closing date: 2024-04-17

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
May	7,8,9	<p>Development of Quality Management System of Research &amp; Development Laboratories as per OECD and SLAB accreditation requirements</p> <p><b>Maximum number of participants :30</b></p>	OECD GLP Guidelines and SLAB accreditation requirements	LKR 30000/=	<p>General knowledge on R &amp; D laboratories work, Testing on Medical or any other field R &amp; R work</p> <p>University Lectures /Students involve in research &amp; development.</p> <p>Management of R &amp;D institutions</p> <p>Managers/ staff of R &amp; D Laboratories.</p> <p>Research Officers of any R &amp; D agencies related to Medical or any other R &amp; D work</p>	<p>Explaining OECD GLP guideline and implementation of GLP within the R &amp; D Laboratories.</p> <p>Experience sharing of different Economies implementation activities.</p>	<p>Registration Link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSengjf9iOFwbDQ7LIQm_wmtV5mUXYcEz0QtrddqvhXjG2IkMcA/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSengjf9iOFwbDQ7LIQm_wmtV5mUXYcEz0QtrddqvhXjG2IkMcA/viewform?usp=sharing</a></p> <p>Closing Date: 2024-04-30</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
June	24 – 28	Assessor training on ISO/IEC 17025;2017  Maximum number of participants :20	ISO/IEC 17025:2017	LKR 75000/=	B.Sc. degree with four (04) years of work experience in a technical field (testing/Calibration laboratory) and two of which shall be in the assigned field of testing/Calibration	ISO/IEC 17025:2017 requirements  Method Verification and Validation Measurement Uncertainty/Metrological Traceability  Development of Documentation for Laboratory Quality Management  SLAB accreditation  process Role Play  Examination (3 hours)	<b>Registration Link:</b> <a href="https://docs.google.com/forms/d/e/1FAIpQLScphknUnPfxr5iAUBWulpvtvdPjwEfhJbFyHX-wjCk9xUwFA/viewform?usp=sf_link">https://docs.google.com/forms/d/e/1FAIpQLScphknUnPfxr5iAUBWulpvtvdPjwEfhJbFyHX-wjCk9xUwFA/viewform?usp=sf_link</a>  <b>Closing Date:</b> 2024-06-01  <b>Selected participants will be informed</b>



## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
July	17,18	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17020:2012	ISO/IEC 17020:2012	LKR 20000/=	Basic awareness on ISO/IEC 17020:2012	<p>Overview of ISO/IEC 17020:2012 and ILAC P15</p> <p>Introduction of internal auditing</p> <p>Types of auditing</p> <p>Auditing techniques &amp; tools</p> <p>Development of audit programme, procedures &amp; documents related to planning, conducting &amp; reporting audit findings</p> <p>Root cause analysis, corrective actions and follow actions</p> <p>Group and individual assignments</p>	<p>Registration Link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSengjf9iOFwbDQ7LIQm_wmtV5mUXYcEz0QtrddqvhXjG2IkM_cA/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSengjf9iOFwbDQ7LIQm_wmtV5mUXYcEz0QtrddqvhXjG2IkM_cA/viewform?usp=sharing</a></p> <p>Closing Date:2024-07-10</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
August	15,16	<p>Development of quality management system of Inspection Bodies/Inspection Units for Accreditation as per ISO/IEC 17020:2012</p> <p><b>Maximum number of participants: 30</b></p>	ISO/IEC 17020:2012	LKR 20000/=	Basic understanding on ISO/IEC 17020 standard requirements and experience in working in inspection agency or regulatory/enforcement agency	<p>Pre training survey on participants and the related inspection activities Interpretation of ISO/IEC 17020:2012 and relevant international requirements (ILAC P15) in relation to areas identified from pre-survey</p> <p>Introduction of suitable models for establishment of inspection bodies</p> <p>Guidance to develop inspection criteria</p> <p>Identification of required documents and outline</p>	<p>Registration Link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSfU8dczMGNEqWWkrNcMzU_uHYVs-OG3zKQkBlknUIN7gpw3Sg/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSfU8dczMGNEqWWkrNcMzU_uHYVs-OG3zKQkBlknUIN7gpw3Sg/viewform?usp=sharing</a></p> <p>Closing Date: 2024-08-07</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Sep	26,27	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017	ISO/IEC 17025:2017 <b>A dummy quality manual with selected procedures will be provided to each participant</b>	LKR 20000	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements Assignment and group and individual activities. Assignments on development of manual and procedures and supporting documents	Registration Link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSex1FMRKzxTNPpowp1n3tLd1sR_CRcNRaXOJ1gWxdeHY52CGg/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSex1FMRKzxTNPpowp1n3tLd1sR_CRcNRaXOJ1gWxdeHY52CGg/viewform?usp=sharing</a>  Closing Date: 2024-09-18

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Oct	Will be informed	Assessor training on ISO/IEC 17034	ISO/IEC 17034		Basic awareness on reference materials, material production, Testing ( Medical and other), Calibration. Basic knowledge on ISO/IEC 17043. PT and RMP producing organizations managers, staff	Requirements of ISO 17034, ISO 17011. Assignment and group activities. SLAB accreditation process. Role play. 3 hour examination	<p>Registration Link: <a href="https://docs.google.com/forms/d/e/1FAIpQLSc92f5NRhDcAUviudy-D5fkra2IIPMjgPAQAUZuN6QbsV0vZQ/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSc92f5NRhDcAUviudy-D5fkra2IIPMjgPAQAUZuN6QbsV0vZQ/viewform?usp=sharing</a></p> <p>Closing Date: will be informed</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Nov	19,20,21	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025:2017	ISO/IEC 17025:2017	LKR 30000/= (With a copy of ISO/IEC 17025 standard)	Basic awareness on ISO/IEC 17025 & or any other related Experience in working in an accredited testing/calibration laboratory	<p>Overview of ISO/IEC 17025:2017</p> <p>Introduction to Internal auditing, Types of auditing, Auditing techniques and tools</p> <p>Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings</p> <p>Root cause analysis, corrective actions and follow actions</p> <p>Group and individual assignments</p>	<p>Registration Link; <a href="https://docs.google.com/forms/d/e/1FAIpQLScL8hKIQVvQuDDkXYobPlplmFtzSJZ-vbpx86j3NhPS7TnqLA/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLScL8hKIQVvQuDDkXYobPlplmFtzSJZ-vbpx86j3NhPS7TnqLA/viewform?usp=sharing</a></p> <p>Closing Date: 2024-11-11</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
Dec	5,6	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17020:2012	ISO/IEC 17020:2012	LKR 20000/=	Basic awareness on ISO/IEC 17020:2012	<p>Overview of ISO/IEC 17020:2012 and ILAC P15</p> <p>Introduction of internal auditing</p> <p>Types of auditing</p> <p>Auditing techniques &amp; tools</p> <p>Development of audit programme, procedures &amp; documents related to planning, conducting &amp; reporting audit findings</p> <p>Root cause analysis, corrective actions and follow actions</p> <p>Group and individual assignments</p>	<p>Registration Link;  <a href="https://docs.google.com/forms/d/e/1FAIpQLSeKC DnStk9T0HLEs24mwuKPA3og_XNbsM200uar68NtRiqEA/viewform?usp=sharing">https://docs.google.com/forms/d/e/1FAIpQLSeKC DnStk9T0HLEs24mwuKPA3og_XNbsM200uar68NtRiqEA/viewform?usp=sharing</a></p> <p>Closing Date: 2024-11-27</p>