



## TRAINING PROGRAMME SCHEDULE – 2025

NOTE: Training fee shall be paid before registration, except Assessor Trainings (Upload the deposit slip as evidence)  
 Bank –BOC, Account Number:3000203, Account Name: Sri Lanka Accreditation Board, Branch –Kollupitiya 2nd Branch.Payment description: Name of participant, Selected programme and date  
 Please read instructions for more information.

### SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
January	27,28	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017  Maximum number of participants : 30	ISO/IEC 17025:2017 <b>A dummy quality manual with selected procedures will be provided to each participant</b>	LKR 20000/=	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements of ISO /IEC 17025:2017. Group and individual assignments on development of manual and procedures and supporting documents	<b>Registration Link:</b> <a href="https://forms.gle/SUgIQF1Kj2nGnVdP8">https://forms.gle/SUgIQF1Kj2nGnVdP8</a>  <b>Closing date :2025-01-22</b>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
March	10,11	Awareness for Calibration laboratories on Technical requirements  Maximum number of participants :30	ISO/IEC 17025:2017	LKR 20000/=	General knowledge on Calibration Working experience on calibration laboratories	Fundamentals of different calibration fields eg: Mechanical. Thermal, Length, etc.	Registration Link: <a href="https://forms.gle/YULGVncoixhWALfG9">https://forms.gle/YULGVncoixhWALfG9</a>  Closing Date: 2025-03-01

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
March	17-21	Assessor training on RMP	ISO 17034:2016	TBD	General knowledge on Reference material producing, Testing Laboratory experience	ISO 17034:2016 ISO/IEC 17011, ILAC requirements, SLAB accreditation process Auditing techniques & tools Role Play Examination (3 hours)	Registration Link: <a href="https://forms.gle/adBC4c7Qq3WYMBtZ8">https://forms.gle/adBC4c7Qq3WYMBtZ8</a>  Closing Date: 2025-02-15

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
April	28, 29	<p>Development of quality management system of Inspection Bodies/Inspection Units for Accreditation as per ISO/IEC 17020:2012</p> <p><b>Maximum number of participants: 30</b></p>	ISO/IEC 17020:2012	LKR 20000/=	Basic understanding on ISO/IEC 17020 standard requirements and experience in working in inspection agency or regulatory/enforcement agency	<p>Pre training survey on participants and the related inspection activities Interpretation of ISO/IEC 17020:2012 and relevant international requirements (ILAC P15) in relation to areas identified from pre-survey</p> <p>Introduction of suitable models for establishment of inspection bodies</p> <p>Guidance to develop inspection criteria</p> <p>Identification of required documents and outline</p>	<p><b>Registration Link:</b>  <a href="https://forms.gle/81YQemVeotPjGARj6">https://forms.gle/81YQemVeotPjGARj6</a></p> <p><b>Closing date:</b>  <b>2025-04-20</b></p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
May	20 – 22	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025:2017  <b>Maximum number of participants :30</b>	ISO/IEC 17025:2017	LKR 30000/= (With a copy of ISO/IEC 17025 standard)	Basic awareness on ISO/IEC 17025 & or any other related experience in working in an accredited testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing, Types of auditing, Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Group and individual assignments	<b>Registration link:</b> <a href="https://forms.gle/j57paQ4ZmuCDMds69">https://forms.gle/j57paQ4ZmuCDMds69</a>  <b>Closing date:</b> 2025-05-13

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
June	19,20	<p>Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017</p> <p><b>Maximum number of participants :30</b></p>	<p>ISO/IEC 17025:2017</p> <p><b>A dummy quality manual with selected procedures will be provided to each participant</b></p>	LKR 20000/=	<p>Basic understanding on quality management system requirements/ ISO/IEC 17025</p> <p>Or working as management representative of any quality management system</p>	<p>Interpretation of requirements and identification of documents to be developed to fulfil the requirements of ISO /IEC 17025:2017.</p> <p>Group and individual assignments on development of manual and procedures and supporting documents</p>	<p><b>Registration Link:</b>  <a href="https://forms.gle/ra3jULnE4KXxfU958">https://forms.gle/ra3jULnE4KXxfU958</a></p> <p><b>Closing Date:</b>  2025-06-13</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
July	17,18	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17020:2012  Maximum number of participants :20	ISO/IEC 17020:2012	LKR 20000/=	Basic awareness on ISO/IEC 17020:2012	Overview of ISO/IEC 17020:2012 and ILAC P15 Introduction of internal auditing Types of auditing Auditing techniques & tools Development of audit programme, procedures & documents related to planning, conducting & reporting audit findings Root cause analysis, corrective actions and follow actions Group and individual assignments	Registration Link: <a href="https://forms.gle/b8NiGghW8ZVHEmRm8">https://forms.gle/b8NiGghW8ZVHEmRm8</a>  Closing Date: 2025-07-10

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
August	21-25	Assessor training on ISO/IEC 17025:2017	ISO/IEC 17025:2017	LKR 75000/=	B.Sc. degree with four (04) years of work experience in a technical field (testing/Calibration laboratory) and two of which shall be in the assigned field of testing/Calibration	ISO/IEC 17025:2017 requirements ISO/IEC 17011, ILAC, APAC requirements. Method Verification and Validation Measurement Uncertainty/Metrological Traceability Development of Quality Management, SLAB accreditation process Auditing techniques & tools Group and individual assignments, Role play Examination (3 hours)	<b>Registration Link:</b> <a href="https://forms.gle/p6tYSBnS86hzM7X9">https://forms.gle/p6tYSBnS86hzM7X9</a>  <b>Closing Date:</b> <b>2025-06-30</b>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
<del>September</del> <b>Postponed</b>  <b>**New dates: October**</b>	<del>25—27</del>  <b>**New dates: October 27 – 29**</b>	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17025:2017  <b>Maximum number of participants: 30</b>	ISO/IEC 17025:2017	LKR 30000/= (With a copy of ISO/IEC 17025 standard)	Basic awareness on ISO/IEC 17025 & or any other related experience in working in an accredited testing/calibration laboratory	Overview of ISO/IEC 17025:2017 Introduction to Internal auditing, Types of auditing, Auditing techniques and tools Development of audit programme and procedures and documents related to planning, conducting and reporting audit findings Root cause analysis, corrective actions and follow actions Group and individual assignments	<b>Registration Link:</b> <a href="https://forms.gle/zv5LH9FphNVRT4Qi7">https://forms.gle/zv5LH9FphNVRT4Qi7</a>  <b>Closing Date:</b> 2025-10-18



## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
October  <b>Cancelled</b>	28,29	Development of quality management system of Inspection Bodies/Inspection Units for Accreditation as per ISO/IEC 17020:2012  <b>Maximum number of participants: 30</b>	ISO/IEC 17020:2012	LKR 20000/=	Basic understanding on ISO/IEC 17020 standard requirements and experience in working in inspection agency or regulatory/enforcement agency	Pre-training survey on participants and the related inspection activities Interpretation of ISO/IEC 17020:2012 and relevant international requirements (ILAC P15) in relation to areas identified from pre-survey  Introduction of suitable models for establishment of inspection bodies Guidance to develop inspection criteria  Identification of required documents and outline	<b>Registration Link:</b> <a href="https://forms.gle/EWrNYXkMR8BVfxD8g">https://forms.gle/EWrNYXkMR8BVfxD8g</a>  <b>Closing Date:</b> <b>2025-10-21</b>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
November	27,28	Internal Auditing of Laboratory Quality Management Systems as per ISO/IEC 17020:2012	ISO/IEC 17020:2012	LKR 20000/=	Basic awareness on ISO/IEC 17020:2012	<p>Overview of ISO/IEC 17020:2012 and ILAC P15</p> <p>Introduction of internal auditing</p> <p>Types of auditing</p> <p>Auditing techniques &amp; tools</p> <p>Development of audit programme, procedures &amp; documents related to planning, conducting &amp; reporting audit findings</p> <p>Root cause analysis, corrective actions and follow actions</p> <p>Group and individual assignments</p>	<p><b>Registration Link:</b>  <a href="https://forms.gle/HaxGc5KH6LtH5QQC7">https://forms.gle/HaxGc5KH6LtH5QQC7</a></p> <p><b>Closing Date:</b>  2025-11-20</p>

## SCHEDULED TRAINING PROGRAMMES

Month	Dates	Training Programme & Maximum number of participants	Standard	Training fee/per participant	Eligibility requirements	Main contents	Registration link and closing date
December	8,9	Development of Laboratory Quality Management Systems as per ISO/IEC 17025:2017	ISO/IEC 17025:2017 <b>A dummy quality manual with selected procedures will be provided to each participant</b>	LKR 20000	Basic understanding on quality management system requirements/ ISO/IEC 17025 Or working as management representative of any quality management system	Interpretation of requirements and identification of documents to be developed to fulfil the requirements of ISO/IEC 17025:2017. Assignment and group and individual activities. Assignments on development of manual and procedures and supporting documents	<b>Registration Link:</b> <a href="https://forms.gle/q5FZSXJ5ERi7gYyG7">https://forms.gle/q5FZSXJ5ERi7gYyG7</a>  <b>Closing Date:</b> 2025-12-01

<del>December</del>	<del>15-19</del>	<del>Assessor training on ISO/IEC 17025:2017</del>					
Postponed to 2026							