



## ACCREDITATION SCHEME FOR PROFICIENCY TESTING PROVIDERS

### FEES STRUCTURE

#### Part 1 - Local Proficiency Testing Providers

#### **1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable. Processing of the application will start only after effecting the application fee by the Proficiency Testing Provider.

Up to five Proficiency Testing (PT) Schemes in a specified area of testing, measurement, calibration or inspection ;

Application fee LKR 65000

Each additional PT Scheme LKR 10000

#### **2. Application fee for scope extension/new specified area:**

Scope Extension, for each additional PT Scheme LKR 15000

#### **3. Assessor/Expert man day charges:**

Assessor/Expert man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up Assessment.

Assessor/Expert man day charge LKR 12000

(Please see Note 02 & 03)

#### **4. Annual Accreditation Fee:**

An annual fee to be paid for each specified area from the date of accreditation granted based on the number of PT Schemes and PT rounds conducted during the previous year as detailed below.

Number of PT Rounds per year in a specified area	1 -10	11 -20	Above 20
Up to 5 Proficiency Testing Schemes (as given in the accreditation schedule)	LKR 90000	LKR 110000	LKR 170000
Each additional Proficiency Testing Scheme	LKR 6000	LKR 12000	LKR 25000

## **5. Certificate of Accreditation:**

A Proficiency Testing Provider will be issued with one certificate of accreditation.  
Each additional copy will be charged

LKR 6000

## **6. Local PT Provider with Foreign Accreditation**

If the assessment is conducted in Proficiency Testing Provider operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

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### **NOTES**

#### **Note 01**

All fees are subjected to applicable Taxes.

#### **Note 02**

A sum calculated as 40% of the total man-day charge (assessor/expert man day charge multiplied by the number of team leaders/technical assessors/assessors/experts) will be charged separately as administrative expenses subject to a minimum of LKR 12000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges.

Transportation and lodging expenses of the assessment team can be arranged by either SLAB or CAB. If the transport and lodging is arranged by SLAB, charges will be added to the invoice or the client has the option to arrange the transport and lodging as planned by SLAB.

#### **Note 03**

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time. Travel charges apply to one-way travel time only.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time for one way is between 03-06 hrs, additional fee for 01 man day per assessor/ expert will be charged.
- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time for one way is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.
- If the travelling on the assessment day and the travel time for one way is between 03-06 hrs, additional fee of 0.5 man day per assessor /expert will be charged.

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## **Part II - Foreign Proficiency Testing Providers**

### **1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. Processing of the application will start only after effecting the application fee by the Proficiency Testing Provider.

Up to five Proficiency Testing Schemes in a specified area of testing, measurement, calibration or inspection.

Application fee (Up to 05 PT schemes) USD 350

Each additional PT Scheme USD 100

*(Please see Note 04)*

### **2. Application fee for scope extension/new specified area:**

Scope Extension, for each additional PT Scheme USD 150

*(Please see Note 04)*

### **3. Assessor/Expert man day charges:**

Assessor/Expert man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up Assessment.

Assessor/Expert Man Day charge,

PT Provider operates in SAARC countries USD 250

PT Provider operates in other countries USD 350

*(Please see Note 04 & 05)*

### **4. Annual Accreditation Fee:**

An annual fee to be paid for each specified area from the date of accreditation granted based on the number of PT Schemes and PT rounds conducted during the previous year as detailed below.

<b>Number of PT Rounds per year in a specified area</b>	<b>1 -10</b>	<b>11 -20</b>	<b>Above 20</b>
Up to 5 Proficiency Testing Schemes (as given in the accreditation schedule)	USD 900	USD 1100	USD 1700
Each additional Proficiency Testing Scheme	USD 60	USD 120	USD 250

*(Please see Note 04)*

### **5. Certificate of Accreditation:**

A Proficiency Testing Provider will be issued with one certificate of accreditation.

Each additional copy will be charged USD 60

*(Please see Note 04)*

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## NOTES

### Note 04

Fee will have to be paid in USD.

All fees are subjected to applicable Taxes.

### Note 05

To conduct an assessment pertaining to activities of Proficiency Testing Provider outside the country  
- Please refer Sec. 3.

Assessor/Expert man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total man day charge (assessor/experts man day charge multiplied by the number of team leaders/technical assessors/assessors/experts) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be charged separately as administrative expenses.

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the Proficiency Testing Provider.

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