



## ACCREDITATION SCHEME FOR TESTING LABORATORIES

### FEE STRUCTURE

#### Part 1 - Local Testing Laboratories

##### **1. Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is non-refundable. Processing of the application will start only after effecting the application fee by the Laboratory.

One field of testing, up to 5 product groups	LKR 65000
Each additional product group in the same field of testing	LKR 10000

##### **2. Application fee for scope extension/new field of accreditation:**

Scope Extension in the existing accredited field of testing	
Up to 02 product groups	LKR 15000
Each additional product group	LKR 10000
Scope extension in new field of testing	Please refer Sec. 1

##### **3. Assessor/Expert man day charges:**

Assessor/Expert man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up Assessment.

Assessor/Expert man day charge	LKR 12000
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*(Please see Note 02 and 03)*

##### **4. Annual Accreditation fee:**

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

Number of samples tested per year	Below 1000	Between 1001 -2000	Between 2001 - 3000	Between 3001 -5000	Above 5000
Up to 20 tests per field of testing (as given in the accreditation schedule)	LKR 100000	LKR 120000	LKR 130000	LKR 190000	LKR 200000
Each test above 20 tests per field of testing	LKR 1000	LKR 1500	LKR 1500	LKR 2000	LKR 2000
If the total number of test methods in all fields $\leq 6$ , annual fee will be calculated considering as one field.					

## **5. Certificate of Accreditation:**

A Laboratory will be issued with one certificate of accreditation.  
Each additional copy will be charged

LKR 6000

## **6. Local laboratory with Foreign Accreditation**

If the assessment is conducted in laboratory operating in Sri Lanka on behalf of foreign accreditation body, Please refer part II of the Fee Structure.

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### **NOTES**

#### **Note 01**

All fees are subjected to applicable Taxes.

#### **Note 02**

A sum calculated as 40% of the total man-day charge (assessor/expert man day charge multiplied by the number of team leaders/technical assessors/assessors/experts) will be charged separately as administrative expenses subject to a minimum of LKR 12000.

When foreign assessors/experts used in assessments in addition to the assessor/expert man day charges, 45% will be added to man day charges.

Transportation and lodging expenses of the assessment team can be arranged by either SLAB or CAB. If the transport and lodging is arranged by SLAB, charges will be added to the invoice or the client has the option to arrange the transport and lodging as planned by SLAB.

#### **Note 03**

SLAB encourage the use of air travel for long distance travelling whenever available in order to minimise cost and efficient use of time. Travel charges apply to one-way travel time only.

- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time for one way is between 03-06 hrs, additional fee for 01 man day per assessor/ expert will be charged.
- If travelling is on previous day/ day after the assessment or travelling on assessment day with stay overnight and the travel time for one way is more than 06 hrs, additional fee for 02 man days per assessor/expert will be charged.
- If the travelling on the assessment day and the travel time for one way is between 03-06 hrs, additional fee of 0.5 man day per assessor/expert will be charged.

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## **Part II - Foreign Testing Laboratories**

### **1.Application fee for first accreditation and renewal of accreditation:**

Application fee should be submitted with the completed application form. The application fee covers the cost of the process of evaluation of applicants' readiness for accreditation, and other administrative costs involved in processing of applications. The application fee is nonrefundable. (Processing of the application will start only after effecting the application fee by the Laboratory)

One field of testing, up to 5 product groups	USD 350
Each additional product group in the same field of testing	USD 100

*(Please see Note 04)*

### **2.Application fee for scope extension/new field of accreditation:**

Scope Extension in the existing accredited field of testing	
Up to 02 product groups	USD 150
Each additional product group	USD 100
Scope extension in new field of testing	Please refer Sec. 1

*(Please see Note 04)*

### **3. Assessor/Expert man day charges:**

Assessor/Expert man day charge is applicable for Pre-assessment, Initial Assessment, Surveillance Assessment, Re-assessment, Witness Assessment, Assessment for Scope Extensions, Unannounced Assessment and Follow up Assessment.

Assessor/Expert Man Day charge,

Laboratories operate in SAARC countries	USD 250
Laboratories operate in other countries	USD 350

*(Please see Note 04 & 05)*

### **4. Annual Accreditation fee:**

Annual Accreditation Fee for each field to be paid annually from the date of accreditation, as given below.

<b>Number of samples tested per year</b>	<b>Below 1000</b>	<b>Between 1001 -2000</b>	<b>Between 2001 - 3000</b>	<b>Between 3001 -5000</b>	<b>Above 5000</b>
Up to 20 tests per field of testing (as given in the accreditation schedule)	USD 900	USD 1000	USD 1200	USD 1500	USD 1800
Each test above 20 tests per field of testing	USD 10	USD 10	USD 15	USD 15	USD 20
If the total number of test methods in all fields $\leq 6$ , annual fee will be calculated considering as one field.					

*(Please see Note 04)*

## **5. Certificate of Accreditation:**

A Laboratory will be issued with one certificate of accreditation.  
Each additional copy will be charged

USD 60

*(Please see Note 04)*

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## **NOTES**

### **Note 04**

Fee will have to be paid in USD.

All fees are subjected to applicable Taxes.

### **Note 05**

To conduct an assessment pertaining to an activities of testing laboratory outside the country -  
Please refer Sec. 3.

Assessor/Experts man day charge will be calculated from the time of departure from Sri Lanka up to the time of arrival to the country, per assessor/expert.

A sum calculated as 40% of the total man day charge (assessor/experts man day charge multiplied by the number of team leaders/technical assessors/assessors/experts) will be charged separately as administrative expenses subject to a minimum of USD 200.

When SLAB use foreign assessors/experts in assessments, in addition to the assessor/expert fee, 45% of the total man day charge will be charged separately as administrative expenses.

All expenses of air travel, visa, airport taxes, transport, meals & lodging of assessment team and any additional charges from local authorities will have to be arranged by the laboratory.

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